

6th February 2017

Dear Families

Changes in timings Cranmere Nursery (Wednesdays) – from April 2017

As I am sure you are aware, from April 2017 we will be opening a second session of in Nursery which will run on Wednesday afternoons, and then all day on Thursdays and Fridays.

Your nursery session will stay as the **first half of the week** but we will need to adjust the timings of the half day on Wednesdays. This is to avoid the problem of children arriving for Nursery at the same time that others are leaving.

The new timings on Wednesdays will be: 8:45am to 11:45am – this will be effective from Wednesday 19th April 2017. The timings for Mondays and Tuesdays will remain the same (9am to 3pm).

The new timings allow for the first session on Wednesday to finish just before lunch, allowing our staff half an hour to prepare the Nursery, clear away and set up for the second session, which then starts at 12:15pm and continues until 3:15pm.

We are sorry to have to make these changes now that your nursery session has been running for a while. I hope you understand the reasons for the change and I do apologise if this causes you any difficulties. We believe that our families will be able to arrive slightly earlier for drop off and collection, but if you feel you are unable to manage the new times then please let our Nursery staff know.

Yours faithfully



Mrs Kathie Daniels
Headteacher