

## **Social Networking Policy**

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Cranmere Primary School has a strong policy on social networking sites and a duty of care to its community, pupils and staff.

Our policy is:

- We follow the age related guidance regarding social networking sites and where these are clearly being ignored, the Head will share this information with the site concerned (WhatsApp 16 years and nearly all others 13 years)
- Where our school is named on sites in a defamatory way or staff are named and discussed the school will take action up to and including legal action.
- The staff will work with staff from the other local schools and alert them to any issues that they feel may be defamatory against any school or member of staff.
- Any behaviour from an adult or child which may be regarded in law as harassment or bullying will be referred to the police.
- Where there are safeguarding concerns particularly where pupils are identifiable from comments, images or films we will inform social services and the police.
- The Head will discuss any incidents reported to her with the parent or child concerned. It will be up to the Head as to the action taken. This may include a written response to be kept on the child's file, a ban from the school premises, a referral to the police or legal action involving the schools' legal representatives.
- We will also take action against any member of staff who does not follow the school's code of conduct in relation to social networking sites.

The school will continue to work with children, staff and families to support and develop the safe use of online social media resources.