

19th March 2020

Dear parents/carers,

Re: Coronavirus update – school closure to most pupils except those of key workers

Following on from my last update, I'm now writing to let you know that **we have now been instructed to close the school to almost all children after this Friday until further notice.**

As advised by the government, we will do all we can to stay open for the children of **key workers** (e.g. NHS staff, police, others in frontline services) and children with certain needs.

We are waiting for the government to publish more information on what this means, but it would help us in the meantime if you could let us know if you think your child may fall into one of these categories. Please **do not email in** with this information – read the box below for further details. It would be helpful if all families could respond, even if you do not fall into this category (then we know how many people we still have to gather information from).

To gather the information on how many children we will need to support we have set up an online **smart survey** which can be accessed by clicking on the following link. We need as many of our families to respond as soon as possible so that we can work out what staffing we will need next week and beyond.
<https://www.smartsurvey.co.uk/s/7VZ3KT/>

All other children will need to stay at home, so we ask that you do not send your child into school from Monday onwards unless you are a key worker.

Please note that this is a national closure – as you may have heard in the news – so whilst it is a challenging situation, we are not alone. We'll re-open fully as soon as we can and will let you know when this is by sending out an email and a text message. We will also update our website.

What we'll continue doing while your child is at home

Your child's learning is of course important to us, so we'll continue to help your child to learn. Details of home learning activities will be given to children today and updated to your child's year group page on the school webpage.

If your child usually receives free school meals we will also be in touch with more information about if we are able to continue this, with support from a scheme that the government has just announced.

What we won't be able to go ahead with

As we have mentioned before, we have had to cancel all school trips and events and our planned SATS tests will not be going ahead either. There will be no breakfast or after school clubs (Clubland will not be open on our premises) and no before or after school activities.

This is as much as we know right now and we appreciate your continued patience as we deal with this ever-changing situation. We understand that this latest news will have an impact on you and your family and it's far from ideal, but we'll continue to keep in touch with any updates as the situation develops.

We appreciate that this will be very difficult for some families, if you are vulnerable or know of a vulnerable family, who is in need of support, then please let us know by emailing us at: info@cranmere.surrey.sch.uk including "**Confidential**" in the subject line. All communication of this nature will be kept confidential and will only be read and addressed by Mrs Daniels.

Please remember: if you or your child feels ill and you want to know what to do next, please use [NHS 111 online](#).

Thank you again for your continued support, and we will be in touch with more information when we can.

Yours faithfully



Kathie Daniels
Headteacher